

**SOUTHERN LEHIGH SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**High School Board Room**  
**December 3, 2007**  
**7:30 p.m.**  
**Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF NOVEMBER 19, 2007.

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. REORGANIZATION OF THE BOARD

- A. *Election of Temporary President*
- B. *Oath of Office for Newly Elected Board Members*
- C. *Nomination and Election of Officers*

**The Temporary President will accept nominations for President, Vice-President and Treasurer, respectively. Officers will serve for one year with the exception of the Treasurer whose term of office expires on June 30, 2008. Board members will cast their ballots for the respective officers.**

- D. *Bonding of Treasurer*

**The Administration recommends approval of the bonding of the District's treasurer at \$50,000. The School Code requires that each district's treasurer be bonded. Because the treasurer for the Southern Lehigh School District does not actually handle cash or negotiable instruments of the district, the amount of the bond traditionally has been low.**

- E. *Facsimile Plates*

**The Administration recommends authorization to use facsimile signature plates of the President, Treasurer, and Secretary when signing school district checks. This request is necessary each year when officers of the Board change.**

- F. *Depository Resolutions*

**The Administration recommends authorization for the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the district's depositories.**

V. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

## VI. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School ..... Mrs. Christine Siegfried**

**Middle School ..... Dr. Edward Donahue**

**Elementary Schools ..... Mrs. Kristen Lewis**

B. *Expulsion of Student*

**The Administration recommends the expulsion of Student #815850 as per the written adjudication prepared by C. Steven Miller, Esquire and Special Counsel to the Board. (VII, B)**

C. *Multicultural Issues Club Proposal*

**The Administration recommends approval to form a Multicultural Issues Club at Southern Lehigh High School under the leadership of Cotie Strong, Psychologist and Holly Walker, English Teacher. (VI, C)**

## VII. BUSINESS AND FINANCE

A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of December 3, 2007. (VII, A)

B. *Approval of Rules and Regulations for Local Services Tax*

**The Administration recommends approval of the enclosed rules and regulations concerning the implementation and administration of the Local Services Tax (LST), which is to become effective January 1, 2008. The Board recently approved the new resolution for the LST. Since that time, the rules and regulations have been finalized by Mr. Guerriere and Attorney Bartholomew. (VII, B)**

## VIII. SUPPORT SERVICES

## IX. PERSONNEL

A. *Certificated Staff*1. *Substitute Teacher*

\*The Administration recommends approval of the following substitute teacher for the 2007-2008 school year: (IX, A-1)

Matthew Frailey, Citizenship 7-12

B. *Non-certificated Staff*1. *Termination*

**The Administration recommends termination of a custodial staff employee by the Board effective December 3, 2007.**

2. *Transfer*

The Administration recommends approval of the transfer of the following staff: (IX, B-2)

**Kenneth Becker, Temporary Custodian, to Custodian, High School at an hourly rate of \$15.72, effective December 4, 2007. Mr. Becker will fill the position created by the termination of a custodial employee.**

**Kathryn Stengel, 3 hour 1:1 Instructional Assistant to 7 hour 1:1 Instructional Assistant, at an hourly rate of \$14.18, effective August 28, 2007.**

3. *Appointments*

a. \*The Administration recommends approval of the following substitute support staff: (IX, B-3a)

Elizabeth Burke, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Oksana Tittensor, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Doreen Trumbull, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Oksana Tittensor, Substitute Secretary, at an hourly rate of \$12.16.

Doreen Trumbull, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

b. **The Administration recommends approval of the following support staff: (IX, B-3b)**

**Denise Lounsberry, 4-hour Instructional Assistant, Lower Milford Elementary School, at an hourly rate of \$14.18, effective October 26, 2007. (Ms. Lounsberry currently holds another 3-hour Instructional Assistant position at Lower Milford.)**

**Corinne Ramunni, 7-hour Instructional Assistant, Hopewell Elementary School, at an hourly rate of \$14.18, effective November 27, 2007.**

4. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of absence for the following staff:

Lori Michael, Part-time Cafeteria worker, High School, from Monday, March 31, 2008 through Friday, April 4, 2008.

Jane White, Part-time Cafeteria worker, Liberty Bell Elementary School, Friday, February 29, 2008 and Monday, March 3, 2008.

C. *Extra-Compensatory Positions*1. *Appointment*

a. \*The Administration recommends the following returning volunteer coaches for the 2007-2008 school year: (IX, C-1a)

Rodney Derstine Girls' Basketball

Anthony Krempa Middle School Boys' Basketball

b. \*The Administration recommends approval of the following coach for the 2007-2008 school year (pending receipt of required documentation): (IX, C-1b)

Jessica Swartz Dance Team \$2,361.00

## X. REPORTS

## A. Committee Reports

## B. Superintendent's Report.....Mr. Liberati

## C. Facilities Report

## XI. OLD BUSINESS

## XII. NEW BUSINESS

## XIII. OTHER BUSINESS

A. *Second and final reading of Policies*

**The Administration recommends a second and final reading of the following policies:  
(XIII, A)**

**209.1**            *Pupils: Severe Food Allergies*

**336**             *Administrative Employees: Unpaid Leave*

**436**             *Professional Employees: Unpaid Leave*

**536**             *Classified Employees: Unpaid Leave*

**815**             *Operations: Acceptable Use of the Computers, Network, Internet,  
Electronic Communications and Information Systems*

**918**             *Community: Commercial Activities*

## XIV. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

## XV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XV, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approved date. (XV, B)

## XVI. VISITORS' COMMENTS

## XVII. EXECUTIVE SESSION

## XVIII. OPEN SESSION

## XIX. ADJOURNMENT